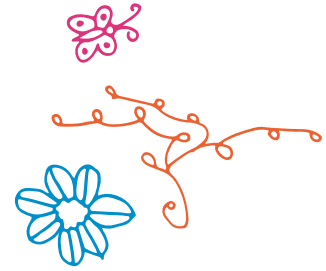




**ROLL UP, ROLL UP  
YOUR SLEEVES  
& VOLUNTEER**

**SATURDAY 17 JUNE 2017  
WIMBLEDON COMMON SOUTHSIDE**

**WIMBLEDON GUILD  
VILLAGE FAIR**



The Wimbledon Guild Village Fair is a large, annual, community event on picturesque Wimbledon Common. It is in aid of, and organised by, Wimbledon Guild, a local charity working throughout the London Borough of Merton. We provide practical help for people in crisis including: hardship grants, outreach, talking therapies, befriending, a bereavement service and activities for older people.

To help with the smooth running of the event, Wimbledon Guild relies on expanding its team of fun, good humoured and hard-working volunteers.

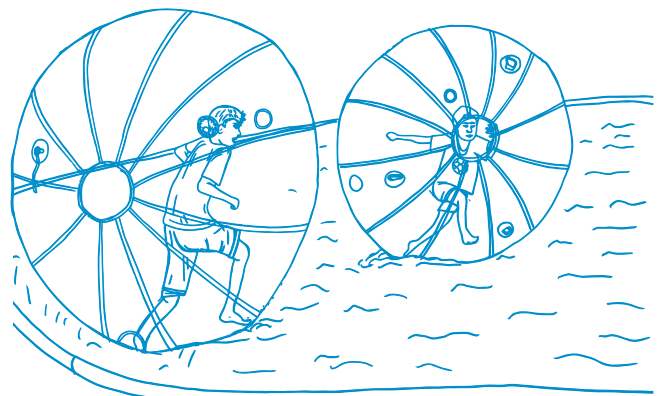
The Wimbledon Guild Village Fair 2017 has something for everyone - shopaholics, foodies and families alike - including:

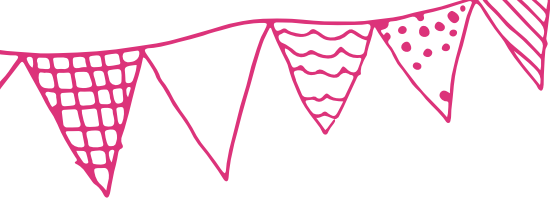
- Medieval jousting performances in the main arena along with a full day of exciting acts
- Fun Dog Show
- Adventure Village
- Children's Village
- 200+ arts and crafts stalls
- Food Village offering British and International food and Farmers Market



**"For me, it is always great to help out and giving my time for a cause."**

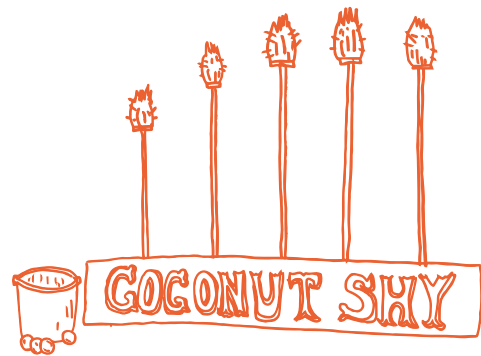
*2016 Volunteer*





## What you can expect

You'll be part of a team of over 100 volunteers to make this year's Wimbledon Guild Village Fair the best ever.



### Volunteering opportunities are varied:

- From helping in the Children's and Adventure Villages to managing the Sips and Sounds music marquee or selling raffle tickets
- Assisting with event set-up
- Flexible time slots to give you time to relax and enjoy the Wimbledon Guild Village Fair
- Why not bring a friend or a few colleagues along to volunteer with and we can give you a job to do together!

### What will the experience give you?

- You will be part of a great volunteer programme
- Lovely community feel and involvement in a good cause
- A fun day out helping one of South London's largest free outdoor events
- A chance to meet new friends
- Wimbledon Guild Village Fair 2017 t-shirt - yours to keep!
- Meals as appropriate, snacks and drinks throughout your time slot



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**"Amazing organisational team spirit and community cohesion brought about by Wimbledon Guild."**

*2016 Volunteer*

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## Requirements

The Wimbledon Guild Village Fair is an all-day event, and we need volunteers for different shifts throughout the day from 6am to 7pm.

Only applicants aged 16 and older will be accepted unless they are accompanied by a responsible adult.

No particular skills are required, but there are some specialised roles, including: Main Arena Manager, Main Arena Assistant, where previous event experience would be very helpful.

We will hold essential briefing sessions during the week of the Wimbledon Guild Village Fair (tentatively June 12th and 13th), where we will explain important safety information, answer any questions you might have about your assigned role(s), and also explain the organisation for the day.

Sound good? Volunteer today by filling out the application form below or online:

**[wimbledonguildvillagefair.org.uk/volunteers](http://wimbledonguildvillagefair.org.uk/volunteers) or email: [volunteer@wgvf.co.uk](mailto:volunteer@wgvf.co.uk) for more info.**



# Volunteer Form

## Your Contact Details (Please write in CAPITAL LETTERS)

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please confirm you are happy to be contacted by email? Yes

Telephone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Please confirm you are happy to be contacted by phone? Yes

## When are you available? (Please tick)

6am - 10am  10am - 2pm  2pm - 5pm  5pm - 7pm  ALL

Why not volunteer with a friend? Tell us their name and we will try to place you together!

## How can you help us at the Fair? Tick all that apply

- |   |  |
|---|--|
| <input type="checkbox"/> Fair setup (Assisting stallholders to find and set up their stalls, help setup Wimbledon Guild gazebos, Wimbledon Guild stalls, chairs, signage, delivering boxes to stalls and other setup duties) from 6am to 10am | <input type="checkbox"/> Inflatables / other attractions - Collecting entry fees and manning queues                                |
| <input type="checkbox"/> Volunteer Base Assistant (assist with check in and out of Volunteers, supply volunteers with refreshments)   | <input type="checkbox"/> Pet Farm - Collecting entry fees and manning queues   |
| <input type="checkbox"/> Traffic Marshall (helping to manage the traffic and car park. Beginning and end of day)  | <input type="checkbox"/> Wimbledon Guild Stalls Assistant (assist with public queries, e.g. giving directions)                     |
| <input type="checkbox"/> Sell Raffle Tickets / Bucket Collection  | <input type="checkbox"/> Close down (help with gazebos, chairs, signage, boxes and general clear up of the common) from 5pm to 7pm |
| <input type="checkbox"/> Runners (running errands between stalls, fetching and carrying)  | <input type="checkbox"/> Stage Manager, Sips & Sounds tent (Directing the acts, assist with equipment, keep the stage area safe)   |
| <input type="checkbox"/> Fun Dog Show - Assist with entries, collecting, and help organisers with any paperwork needed on the day and/or queues   | <input type="checkbox"/> Stage Assistant, Sips & Sounds tent (Assisting the Stage Manager)   |
|   | <input type="checkbox"/> Main Arena Manager (Directing the acts, assist with equipment, keep the Arena area safe)                  |
|   | <input type="checkbox"/> Main Arena Assistant (Assisting the Main Arena Manager)   |

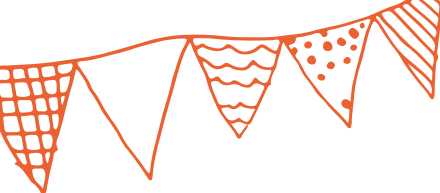
**Important Information:** Do you have any medical conditions including allergies or dietary requirements?



**"There was a great atmosphere."**

2016 Volunteer

**Form continued on next page >**



**Emergency Contact**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

**For our records**

Where did you hear about this volunteering opportunity?

Have you volunteered at the Wimbledon Guild Village Fair before? Yes  No

**Receiving Information About Wimbledon Guild**

I am happy to be contacted about:

- The Wimbledon Guild's services
- The Wimbledon Guild's fundraising activities and events, e.g. the Wimbledon Guild Village Fair.
- Volunteering Programme

We want to make sure we communicate with you in the right way, so please let us know how we can contact you:

By email  By text message  By telephone  By post

**Declaration**

Volunteer Name: _____  Signature: _____ Date: _____
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**Parental Consent for volunteers aged 16-18**

If you are under the age of 18 on 17th June, your parent or guardian must sign this form. Those under 16 wanting to volunteer should email [volunteer@wgvf.co.uk](mailto:volunteer@wgvf.co.uk) for more information.

Volunteer Name: _____  I grant my permission to my son/daughter/ward to serve as a volunteer. In the event of a medical emergency while he/she is volunteering for the Wimbledon Guild Village Fair, I authorise the appropriate emergency medical treatment to be administered by responsible medical attendants.  Signature of Parent/Guardian: _____ Relationship/ Nature of Authority: _____ Date: _____
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I confirm that the personal information supplied is accurate. I am willing to abide by the rules and uphold the ethos of the Charity. I understand that my tasks with Wimbledon Guild may involve issues and situations of a sensitive nature and I agree to maintain confidentiality at all times.

We care about your privacy so we do not sell or trade your personal information to outside parties. We will only share your information outside of the Wimbledon Guild when we need to provide you with a service. We also monitor our services to evaluate what is effective and what we need to update or change. You can opt out or change your contact preferences at any time.

You can view our privacy policy, including information on how we use your data on our website here: [wimbledonguild.co.uk/privacy\\_policy.html](http://wimbledonguild.co.uk/privacy_policy.html)

**Please return this form to: [volunteer@wgvf.co.uk](mailto:volunteer@wgvf.co.uk)**

**WGVF Volunteers, Wimbledon Guild, 30/32 Worple Road, Wimbledon SW19 4EF**